

Meeting:	Grants Advisory Panel
Date:	5 th September 2005
Subject:	Edward Harvist Trust Charity – Grant Applications
Responsible Officer:	Director Financial & Business Strategy
Contact Officer:	Chander Vasdev 020 8420 9249
Portfolio Holder:	Communications, Partnership & Human Resources
Key Decision:	No

Section 1: Summary

This report presents the applications for funding that have been made to the Edward Harvist Trust.

Decision Required

Members are asked to consider the requests for funding and make decisions accordingly.

Reason for report

To enable the applications for the Edward Harvist Trust monies held by Harrow to be considered by Members of the Grants Advisory Panel.

Benefits

If approved, the funding will enable local organisations to deliver services to their members and users, thereby improving the quality of life for people in Harrow.

Cost of Proposals

There are 10 applications in total. The total requested for eight of these applications is £42,900 and 2 outstanding applications have not stated how much they are requesting. If the Panel were to fund all of these applications, assuming that a maximum of £5,000 was given to each of the two outstanding applications, this would leave a balance of £17,598.96 (see 2.1.2).

Risks

The organisations may not use the funding for the purposes outlined in their applications.

Implications if recommendations rejected

The organisations may not be able to deliver the services or projects that the funding is required for if their applications are rejected.

Section 2: Report

2.1 Brief History

- 2.1.1 On 28 June 2005, the Grants Advisory Panel agreed a new process for dealing with grant applications for the Edward Harvist Trust monies, which complied with the Charity's objects, with the Council's Common Grants Criteria and Conditions of Funding and conformed to the requirements of the Charity Commission.
- 2.1.2 The Council made no payments from Harvist Trust funds from 2004/05 and no allocations so far this year. The distribution of funds for the Trust to Harrow Council in 2004/05 was £10,187.31. The interest accrued was £2,758.01. The total accumulated funds at 31.3.2005 were £70,500.96.
- 2.1.3 During July 2005, a press release on funding available from the Council was circulated to libraries, community centres, the local press and on the Harrow website. The press release included details of the Edward Harvist Trust scheme and gave the deadlines for applications.

2.2 Options considered

- 2.2.1 Two applications have been outstanding since 2004, one from Norwood and one from the National Youth Jazz Orchestra.
- 2.2.2 Norwood is Anglo-Jewry's largest children and family services organisation. The organisation is creating a new school for children with learning disabilities at a site in Harrow, which has been purchased by the organisation. The site will include the school and four residential homes. It will enable Norwood to provide high quality education to children with profound and multiple learning difficulties, including Downs Syndrome, autism, cerebral palsy and related behaviour and physical and sensory disabilities. Norwood has so far managed to raise £11 million towards the total budget of £16 million and they hope to raise the remainder this year. The school will not specifically benefit local children but the organisation endeavours to ensure that some of the pupils will be from Harrow. The details of this application are attached as Appendix C, but essentially Norwood is seeking a contribution towards the capital costs.

- 2.2.3 The National Youth Jazz Orchestra is a local organisation, which performs across the country and internationally. The application is for a contribution towards running costs for the Orchestra's coach, which is used to transport the Orchestra to workshops in schools and colleges and concerts in public venues. As this request was received in June 2004, Officers have asked the organisation to provide an update. However, this has not been received. The details of this application are attached as Appendix D.
- 2.2.4 On 19 July 2005 an application was received from the Love Lane Foyer Project. This project aims to develop the Pinner Methodist Church, which is used by over 300 people per week for various activities, as it has become difficult to maintain the standard of service that has been previously offered to users of the church. The specific objective of the scheme is to provide accessible and appropriate accommodation for use by community and voluntary sector groups in the Ward of Pinner, but most especially the Pinner Village neighbourhood. The project will see the creation of a new multipurpose open area including a new kitchen/serverly area, a disabled toilet and an office area for private meetings/interviews. The new facilities will enable a wider range of activities to take place on the premises and allow for the development of new groups. In order to achieve this, the project needs to raise £120,000 to add to the funding already secured through Methodist Charities fundraising. Up to £10,000 is requested from the Harvist Trust as a contribution to the project. The details of this project are attached as Appendix E.
- 2.2.5 On 9 August 2005 an application was received from BTWSC for £5,000. Funding is sought for the 'Because' project, which aims to deliver facilitated reasoning workshops bringing Harrow youth, adults, voluntary and community groups and stakeholders, including the Safer Harrow Partnership, together to find answers to the root cause of youth crime. The organisation is currently in receipt of grant funding of £1,500 from the Council. The details of the project are attached as Appendix F.
- 2.2.6 On 10 August 2005 an application was received from the Somali Family Support Group for £5,000. It is requesting funding to develop 4 projects; the Shah iyo Sheeko Club – a women's social club, Youth Akili – a young people's club, Taaleen Debates – debates and social interaction project, BHM Powerpoint Competition – a competition aimed at young people in Harrow's schools and colleges. The details of the project are attached at Appendix G. Officers have requested further information from the organisation including accounts for 2004/05, management committee details and membership details but these have not been received to date.
- 2.2.7 On 15 August 2005, an application for £3,500 was received from Harrow Gateway to enable them to provide a safer and durable surface in the courtyard next to Gateway House. This area is used by the Gateway clubs and is currently a series of old and decaying concrete slabs, which are uneven. The details of the project are attached as Appendix H.

- 2.2.8 On 15 August 2005, an application for £4,990 was received from the Refugee Link and Training Agency for the Somali Refugee Youth Initiative Project. The project will provide guidance and personal development for disadvantaged and vulnerable young Somalis in the Harrow area through a combination of leisure activities, practical support with career guidance. The details of the project are attached at Appendix I. Officers have requested further information from the organisation including accounts for 2004/05, management committee details and membership details but these have not been received to date.
- 2.2.9 On 15 August 2005, an application for £4,500 was received from the Harrow Association of Somali Voluntary Organisations (HASVO), an umbrella organisation for Somali community organisations in Harrow. The funding would enable HASVO to buy the expertise of a bilingual consultant who can provide capacity building support to the organisation and its member organisations. HASVO is currently in receipt of a grant of £10,000 from the Council. The details of the project are attached as Appendix J.
- 2.2.10 On 15 August 2005, an application for £4,910 was received from the Humanitarian Action Group to run a Child Protection Awareness Project for the Congolese community living in Harrow. The details of the project are attached at Appendix K. Officers have requested further information from the organisation including accounts for 2004/05, management committee details and membership details but these have not been received to date.
- 2.2.11 On 15 August 2005, an application for £5,000 was received from IJAPA. The application is to cover the cost of the 'Alo Apamo Project', an innovative training programme to create storytellers who would support social and community cohesion by enabling the transfer of knowledge from one generation to another. The details of the project are attached as Appendix L. Officers have requested further information from the organisation including accounts for 2004/05, management committee details and membership details but these have not been received to date.

2.2.12 Summary

	Name	EHT Applications	Existing Funding
1.	Norwood	Capital costs no figure specified	
2.	National Youth Jazz	Figure not specified	
3.	Love Lane Foyer	£10,000	
4.	BTWSC	£5,000	£1,500
5.	Somali Family Support*	£5,000	
6.	Harrow Gateway	£3,500	
7.	Refugee Link & Training Agency*	£4,990	
8.	Harrow Association of Somali Voluntary Orgs*	£4,500	£10,000

9.	Humanitarian Action Group	£4,910	
10.	IJAPA	£5,000	
	Total funding applied for	£42,900	

2.3 Consultation

Not applicable

2.4 Financial Implications

The panel will need to decide if the applications meet the criteria laid down by the Edward Harvist Trust and if so which applications to approve within the sum currently available. The total of the costed applications to be within the sum held from the Edward Harvist Trust.

2.5 Legal Implications

2.5.1 None

2.6 Equalities Impact

2.6.1 The applications aim to address through funding inequalities and disadvantage and to promote equality of opportunity and better community and race relations. The funding proposed will assist organisations to serve black and minority ethnic communities, children and young people, women, people with disabilities and the elderly.

Section 3: Supporting Information/ Background Documents

Appendix A: Governance Rules and Basic Standards for the Distribution of Harvist Trust Funds

Appendix B: The Edward Harvist Trust Grant Application Process – Information for Prospective Applicants

Appendix C: Application from Norwood

Appendix D: Application from the National Youth Jazz Orchestra

Appendix E: Application from the Love Lane Foyer Project

Appendix F: Application from BTWSC

Appendix G: Application from the Somali Family Support Group

Appendix H: Application from Harrow Gateway

Appendix I: Application from the Refugee Link and Training Agency

Appendix J: Application from Harrow Association of Somali Voluntary Organisations

Appendix K: Application from the Humanitarian Action Group

Appendix L: Application from IJAPA.

Governance Rules and Basic Standards for the Distribution of Harvist Trust Funds

1. No charge whatsoever shall be imposed by the Councils for their own administration or other expense on Harvist money
2. So far as possible, it shall be the objective to distribute or use the Harvist money during the year of receipt
3. Councils shall allow interest to accrue on Harvist money from receipt until use at the average 7 day LIBOR rate
4. Councils must be explicitly clear that Harvist money is further provision in addition to the Councils' own expenditure from their own funds
5. Recipients of grants allocated from Harvist money must be so informed; the trustees' preference is that the Harvist money is a discrete fund/budget to which organisations may apply who would not qualify for an award from the relevant Council's own grants programme
6. If an authority uses Harvist money for expenditure on its own facilities, it must be clear that that expenditure is for an "extra" which simply would not be provided but for the Harvist money, and not simply as a contribution to revenue expenditure which the Council should itself properly bear
7. Each Council must provide a fully reconcilable account of money held and spent whenever required by the trustees or the Hon Treasurer.

HARROW COUNCIL LONDON

The Edward Harvist Trust Grant Application Process

Information for Prospective Applicants

The Harvist Trust is a charity established from the estate of Edward Harvist, who died in 1609, and its proceeds are divided between the 5 London Boroughs, which border the Edgware Road. Harrow receives 5.5945% of the yearly income, which is intended for charitable purposes. The objects of the Charity is to further all or any of the following purposes:

- The relief of the elderly and disadvantaged inhabitants of the London Boroughs of the City of Westminster, Barnet, Brent, Camden and Harrow;
- The relief of distress and sickness among the said inhabitants;
- The provision and support of facilities for recreation and leisure with the aim of improving the quality of life;
- The provision and support of educational facilities;
- Any other charitable purposes.

In addition to the common grants criteria and conditions, the following will apply to grants from the Harvist Trust:

1. Grants are made to organisations rather than individuals.
2. Grants are not offered to cover the costs of any provision the Trustees deem to be a statutory responsibility. Grants can be made to statutory organisations, if Trustees feel that it is for provision over and above the statutory responsibility.
3. The funds are used for one-off revenue or capital grants. In respect to capital grants, preference will be given to items of equipment rather than general contributions towards large capital costs, such as the purchase of a building.
4. Applications are accepted from organisations by letter and must be supported by two written quotations for equipment.
5. The amounts payable are relatively small, **with a maximum grant of £5,000**. Grants are not offered for equipment that has already been purchased or for very small items, such as stationery.

If you would like to make an application, please do so in writing, setting out the following:

1. Name of Organisation:

Name of Organisation and/or project for which funding is being sought
Aims of Organisation and/or project for which funding is being sought

2. Beneficiaries:

Number of users
Proportion of users who are Harrow residents
Main area where organisation works, i.e. Ward, Postcodes etc.

3. What you are applying for and why.

Please include two written quotations if applying for a capital grant.

4. Evidence of any match funding.

5. Financial information:

Income for current year, including name of funder and amount
Copy of latest annual report / annual accounts.

There are four grants rounds for 2005/06. The following table details the deadlines for applications and the assessment and decision-making dates:

Grants Round	Application Deadline	Assessment and Decision Process	Notification of Decision
Round 1	22 nd July	25 th July- 5 th September	16 th September
Round 2	30 th September	3 rd October- 21 st Nov.	5 th December
Round 3	9 th December	12 th Dec.-23 rd January	3 rd February
Round 4	10 th February	13 th Feb. – 8 th March	20 th March

Please send your application to:

The Edward Harvist Trust
Grants Unit
Business Connections
Harrow Council
P O Box 57
Civic Centre
Harrow HA1 2XF

On receipt of your application an acknowledgement will be sent confirming when your application will be assessed and when you can expect notification of the outcome of your application.

If you have any further queries regarding the above, please phone the Grants Unit on 020 8424 1335 or email: charlotte.clark@harrow.gov.uk.